

The Regular Meeting of the Township of Franklin Board of Education was called to order on the above date and time.

The meeting was called to order by Mrs. Barbara Ciancaglni, Board President, who made the following statement: "The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education."

CALL TO ORDER

The flag salute was held at this time.

FLAG SALUTE

The following members were present at roll call: Mrs. Kimberly Kelly, Mr. Nicholas Christian, Mr. Stephen Ranson, Mr. Joseph Szwed and Mrs. Barbara Ciancaglni. Also present were Mr. Michael G. Kozak, Superintendent and Mrs. Elizabeth A. DiPietro, School Business Administrator/ Board Secretary.

ROLL CALL

Mrs. Sandra Coulbourn and B. Michael Borelli, Esq., Board Solicitor, were absent at roll call but arrived at 6:18 p.m. and 7:00 p.m., respectively.

Ms. Tina Toy, Mr. Henry Kobik and Miss Marie Grochowski were absent.

The following name was listed in the Attendance Register:

ATTENDANCE REGISTER

<u>Name</u>	<u>Address</u>
Joe Petsch	2370 Stanton Ave., Franklinville

Ms. Theresa Lewis, from N.J. School Boards Association, presented the results of the Township of Franklin Board of Education self-evaluation for the 2008-2009 school year.

PRESENTATION - BOARD  
SELF-EVALUATION

Mrs. Coulbourn arrived during the presentation.

Mrs. Ciancaglni called for a recess from 6:25 p.m. to 7:00 p.m.

Meeting reconvened at 7:00 p.m.

Mr. Borelli arrived.

Mrs. Ciancaglni moved, Mrs. Kelly seconded a motion to approve the resignation of Tina Toy, Board Member, effective August 17, 2009.

**OTHER BUSINESS**  
RESIGNATION OF BOARD  
MEMBER

Motion carried unanimously.

Mrs. Ciancaglni moved, Mrs. Kelly seconded a motion to adopt the minutes of the Regular Session of the July 29, 2009 meeting.

MINUTES

Motion carried unanimously by roll call vote.

Mrs. Ciancaglini moved, Mrs. Kelly seconded a motion to approve the following resolution:

APPROVE CLOSED SESSION MINUTES

WHEREAS N.J.S.A. 10:4-14 of the Open Public Meetings Act requires the disclosure of executive minutes once actions are publicly acted upon; and

WHEREAS the Township of Franklin Board of Education has taken public action on the matters discussed in the executive sessions of March 18, 2009 - Closed Session II, May 18, 2009, and June 17, 2009

THEREFORE BE IT RESOLVED that the Township of Franklin Board of Education approves the disclosure of the minutes of the executive meetings listed above.

Motion carried unanimously.

Mrs. Ciancaglini moved, Mrs. Coulbourn seconded a motion to acknowledge receipt of all communications, and order that they be filed or forwarded to the appropriate committee.

COMMUNICATIONS

Motion carried unanimously.

The Board President reported:

BOARD PRESIDENT'S REPORT

- On August 5, 2009, Mrs. Ciancaglini, Mr. Kozak, Mrs. DiPietro and Mr. Ranson attended a Newfield Board Meeting presentation on withdrawal from Buena. Questions were asked and answers provided.
- In the next couple of months, the feasibility study should be completed and the Board will discuss when a presentation will be made to the public.

The Superintendent reported:

SUPERINTENDENT'S REPORT

Employee Attendance: 96.0% year to date.

The School Business Administrator reported:

SBA/BS REPORT

Mrs. DiPietro explained the one time ARRA funding for 2009-2010. A portion of the district's equalization aid for 2009-2010 was funded through the American Recovery and Reinvestment Act (ARRA) (e.g., Federal Stimulus). This may be 'one-time' money and if not funded for 2010-2011, may create a shortfall in revenues.

Mrs. DiPietro acknowledged Thomas Rambone, buildings and grounds supervisor, and the district's maintenance/custodial staff, for their hard work and diligence in getting the air conditioners installed at Main Road and Caroline L. Reutter Schools.

Mrs. Coulbourn, the district's representative to the Gloucester County School Boards Association, told the Board that she anticipates her next report will be in October.

GCSBA REP. REPORT

Members of the public are encouraged to speak during the public portion of the meeting. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.

AUDIENCE PARTICIPATION

Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

If your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

When addressing the Board of Education, please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will comment.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific resolution.

The one audience member present indicated that they did not want to comment on anything.

Mrs. Coulbourn moved, Mrs. Kelly seconded a motion to approve the following Curriculum Committee items:

**CURRICULUM COMMITTEE**

1. Preapproved Field Trip List 2009-2010, 2. Curriculum and Services Evaluation Schedule, 3. Summer 2009 Training and Required Workshops

The Board discussed the details regarding field trips, including cost, transportation and educational validity.

Mrs. Coulbourn moved, Mrs. Kelly seconded a motion to table a vote on the Preapproved Field Trip List for 2009-2010. Motion carried unanimously. Motion tabled.

**PREAPPROVED FIELD TRIP LIST 2009-2010 MOTION TABLED**

Motion to approve items 2 (Curriculum and Services Evaluation Schedule) and 3 (Summer 2009 Training and Required Workshops) carried unanimously by roll call vote.

2. Move to approve the 2009-2014 Curriculum and Services Evaluation Schedule, as attached.
3. Move to approve, upon the recommendation of the Superintendent, the employment of the following individuals at a salary in accordance with the unit agreement to attend the following summer 2009 workshops:

**CURRICULUM AND SERVICES EVALUATION SCHEDULE**

**SUMMER 2009 TRAINING AND REQUIRED WORKSHOPS**

Description of Training/Workshop	Participants	Total Hours and Rate of Pay
Connected Math Institute at Rowan	Kristen Hayden and Kelly Underwood	Additional 10 hours each of training @ \$24.00 per hour
Learnia Summer Workshops	Samantha Shaffer	20 hours of training @ \$24.00 per hour
	Sandra Ciabattoni	10 hours of training @ \$24.00 per hour

Mrs. Ciancaglini moved, Mr. Szwed seconded a motion to approve the following Personnel Committee items:

**PERSONNEL COMMITTEE**

1. Substitute Employment, 2. Resignation - Bus Driver, 3. Rescind Employment - Speech-Language Specialist, 4. Employment - Priority Substitute Teacher, 5. Employment - Speech-Language Specialist, 6. Seniority List, 7. Teacher Reassignment, 8. Custodian Reassignments, 9. Resolution - Authorization for Emergent Hiring Pending Completion of Criminal History Check

Motion carried unanimously by roll call.

1. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of the following substitutes for the 2009-2010 school year:
 

<u>Teacher</u>	<u>Bus Driver</u>
Source 4 Teachers	Valerie Bonvechio

SUBSTITUTE EMPLOYMENT
2. Move to accept, the resignation of Valerie Bonvechio, bus driver, effective July 1, 2009.
 

RESIGNATION - BUS DRIVER
3. Move to rescind, upon the recommendation of the Superintendent, the employment of Lindsay M. Sharp as speech-language specialist, for the 2009-2010 school year, effective September 1, 2009.
 

RESCIND EMPLOYMENT - SPEECH-LANGUAGE SPECIALIST
4. Move to approve the employment, upon the recommendation of the Superintendent, of the following individual as priority substitute teacher for the respective term indicated:
 

<u>Name</u>	<u>Term</u>
Shana Grundlock	9/1/09 - 11/30/09 (Andrea Watson-MFJ)

EMPLOYMENT - PRIORITY SUBSTITUTE TEACHER
5. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of Sancha Hughes as speech-language specialist, on or before October 20, 2009, for the 2009-2010 school year at a salary in accordance with the Township of Franklin Education Association Negotiated Agreement, salary guide MA, step 17 (\*\$69,000). *\*Pending outcome of negotiations for 2009-2010.*

EMPLOYMENT - SPEECH-LANGUAGE SPECIALIST
6. Move to approve the seniority list for certified personnel as of July 1, 2009, as attached.
 

SENIORITY LIST

- 7. Move to approve the following teacher reassignments for the 2009-2010 school year: TEACHER REASSIGNMENT

Teacher	Current Assignment	Revised Assignment
Kristi Ritz	MFJ - MD Class	MFJ - In Class Resource
Jacqueline Reilly	CLR - Resource Center	CLR - In Class Resource
Elaine Lovelace	CLR - Resource Center	CLR - In Class Resource
David Mac Donald	MR - LLD Class	MR - In Class Resource

- 8. Move to approve the following custodian reassignments for the 2009-2010 school year: CUSTODIAN REASSIGNMENTS

Employee	Current Assignment	Revised Assignment
Michael Bullock	Mary F. Janvier School	Main Road School
Robert Newkirk	Main Road School	Mary F. Janvier School

- 9. Move to approve the following resolution:

RESOLUTION -  
AUTHORIZATION FOR  
EMERGENT HIRING  
PENDING COMPLETION OF  
CRIMINAL HISTORY CHECK

Resolution

WHEREAS, the Township of Franklin Board of Education seeks to employ Sancha Hughes on an emergent basis for a period not to exceed three months, pending completion of a criminal history records check; and

WHEREAS, the Township of Franklin Board of Education seeks to demonstrate to the Commissioner of Education that special circumstances exist which justify the emergent employment; and

WHEREAS, Sancha Hughes has attested that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq, as applicable;

NOW THEREFORE BE IT RESOLVED that the Township of Franklin Board of Education approves the application for emergent hiring of Sancha Hughes.

Mrs. Coulbourn moved, Mrs. Kelly seconded a motion to approve the following Policy Committee items:

POLICY COMMITTEE

- 1. Policy - Deletion/Second Reading (Policy No.0147 Board Member Travel Expenses), 2. Policies - Second Reading, 3. Regulations - First Reading (Series 1000-8000), 4. Policies - First Reading, 5. Policies - Revisions

Mrs. Coulbourn thanked the Superintendent for all of his hard work on the policies.

Motion carried unanimously.

- 1. Move to approve the second reading for the deletion of Policy 0147 Board Member Travel Expenses. POLICY - DELETION/SECOND READING (POLICY NO. 0147 BOARD MEMBER TRAVEL EXPENSES)
- 2. Move to approve the second reading for the policies, as listed: POLICIES - SECOND READING
  - Policy 1220 Employment of Chief School Administrator
  - Policy 1570 Internal Controls
  - Policy 1620 Administrative Employment Contracts
  - Policy 2467 Surrogate and Foster Parents
  - Policy 2428.1 Standards Based Instructional Priorities
- 3. Move to approve the first reading of the regulations under Series 0000 to 9000. REGULATIONS - FIRST READING (SERIES 0000 TO 9000)
- 4. Move to approve the first reading for the following policies: POLICIES - FIRST READING
  - Policy 8311 Managing Electronic Mail
  - Policy 9120 Public Relations Program
- 5. Move to approve the revisions of the policies, as listed: POLICIES - REVISIONS
  - Policy 6111 Special Education Medicaid Initiative (SEMI) Program
  - Policy 6360 Political Contributions
  - Policy 6423 Expenditures for Non-Employee Activities, Meals and Refreshments
  - Policy 6470 Payment of Claims
  - Policy 6471 School District Travel
  - Policy 6480 Purchase of Food Supplies
  - Policy 6510 Payroll Authorization
  - Policy 6832 Conditions of Receiving State Aid
  - Policy 7410 Maintenance and Repair

Mrs. Kelly moved, Mr. Ranson seconded a motion to approve the following Finance Committee items:

**FINANCE COMMITTEE**

- 1. Bills - August, 2. Payroll, 3. Board Secretary's Report and Treasurer of School Monies Report as of July 31, 2009, 4. Budget Transfers - July, 5. Budget Transfers - August, 6. Budget Overexpenditure Certification - Board Secretary as of July 31, 2009, 7. Budget Overexpenditure Certification - Board of Education as of July 31, 2009, 8. Anticipated Revenue Summary as of July 31, 2009, 9. Alliance for Competitive Energy Services (ACES) Agreement - Electric, 10. Alliance for Competitive Energy Services (ACES) Agreement - Gas, 11. Approve Payroll Deduction Authorization, 12. Revised State School Aid 2009-2010

There was a discussion regarding one of the items on the bill list. The School Business Administrator explained the charge.

Motion carried unanimously.

- 1. Move to approve the list of bills for the month of August in the amount of \$537,730.09 as submitted by the School Business Administrator/ Board Secretary:

BILLS - AUGUST

Bill List	Amount
Bill List # 1 - August 6, 2009	\$ 220,129.30
Bill List # 2 - August 17, 2009	\$ 317,600.79
Grand Total	\$ 537,730.09

- 2. Move to approve the payroll for the month of July in the amount of \$211,141.42 as submitted by the Board President, Superintendent and School Business Administrator/Board Secretary.

PAYROLL

- 3. Move to accept the reports of the School Business Administrator/ Board Secretary and Treasurer of School Monies for the period ending July 31, 2009 and acknowledge that they are in agreement.

BOARD SECRETARY'S REPORT AND TREASURER OF SCHOOL MONIES REPORT AS OF JULY 31, 2009

- 4. Move to approve budget transfers for the month of July in the amount of \$205,339.21 as submitted by the School Business Administrator/ Board Secretary:

BUDGET TRANSFERS - JULY

Bill List	Amount
Transfer List #1	\$ 205,339.21
Grand Total	\$ 205,339.21

- 5. Move to approve budget transfers for the month of August in the amount of \$241,608.40 as submitted by the School Business Administrator/Board Secretary.

BUDGET TRANSFERS - AUGUST

Bill List	Amount
Transfer List #1	\$ 241,608.40
Grand Total	\$ 241,608.40

- 6. Move to approve the Board Secretary's Monthly Certification that as of July 31, 2009, no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.12( c)3.

BUDGET OVEREXPENDITURE CERTIFICATION - BOARD SECRETARY AS OF JULY 31, 2009

- 7. Move to certify that as of July 31, 2009, after review of the Board Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 ( c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BUDGET OVEREXPENDITURE CERTIFICATION - BOARD OF EDUCATION AS OF JULY 31, 2009

- 8. Move to approve the anticipated Revenue Summary as of July 31, 2009 as submitted by the School Business Administrator/ Board Secretary.
- 9. Move to approve the resolution to purchase electric generation services through the Alliance for Competitive Energy Services ("ACES") Bid - Cooperative Pricing System ID #E8801-ACESCPS, effective August 19, 2009 through May 2014, as attached.
- 10. Move to approve the resolution to purchase natural gas services through the Alliance for Competitive Energy Services ("ACES") Bid - Cooperative Pricing System ID# E8801-ACESCPS, effective August 19, 2009 through May 2014, as attached.
- 11. Move to approve the following firms to provide tax sheltered annuity programs to district employees through payroll deduction for the 2009-2010 school year.

ANTICIPATED REVENUE SUMMARY AS OF JUNE 31, 2009

ALLIANCE FOR COMPETITIVE ENERGY SERVICES (ACES) AGREEMENT - ELECTRIC

ALLIANCE FOR COMPETITIVE ENERGY SERVICES (ACES) AGREEMENT - GAS

APPROVE PAYROLL DEDUCTION AUTHORIZATION

American General Securities  
 Ameriprise - Only one employee (grandfathered)  
 ING Financial Advisors - re-evaluate January 2010 to required number

- 12. Move to acknowledge and accept the revised projected 2009-2010 state school aid as attached and authorize the Business Administrator set up funds 16 and funds 17 to track ARRA (American Recovery and Reinvestment Act) expenditures and revenues as required by regulation.

REVISED STATE SCHOOL AID 2009-2010

Note: The revisions were made in the category of Equalization as follows:

* Equalization Aid - State	\$6,035,588
* Equalization Aid - ARRA ESF	\$1,288,027**
* Equalization Aid - ARRA GSF	\$ 49,861**

\*\*What must be noted is that the two amounts identified as ARRA were funded using the Federal Stimulus package. If there is not a second Federal Stimulus package passed, these two amounts are in jeopardy of not being funded for the 2010-2011 year. Therefore, there is a potential shortfall in state aid for the 2010-2011 budget year.

Mrs. Ciancaglini moved, Mrs. Coulbourn seconded a motion to approve the following Transportation Committee item:

**TRANSPORTATION COMMITTEE**

- 1. Bus Routes 2009-2010, Regular and Special Education

Motion carried unanimously by roll call vote.

- 1. Move to approve the 2009-2010 regular and special education bus routes as submitted by the Transportation Supervisor:

BUS ROUTES 2009-2010, REGULAR AND SPECIAL EDUCATION

School/Area	Route
Main Road	MR1-MR11
Caroline L. Reutter	FR1-FR8
Mary F. Janvier Mary F. Janvier - Kindergarten AM Mary F. Janvier - Kindergarten PM	MJ1-MJ15 KAM1-KAM4 KPM1-KPM4
Special Education	FSE1-FSE8 PS1

Note: All of these routes are considered to be hazardous.

Mr. Szwed reminded everyone that on August 24, 2009, Star Cross and Janvier Fire Companies will have a foam drill.

NEW BUSINESS

The Board discussed the process for filling the vacant seat and hopefully appointing a new board member at the September 2009 meeting.

A request was going to be made to the building principals about fundraisers being more environmentally friendly.

A suggestion was made to have "Sun Safety" be part of the curriculum taught in health and science, with samples of products, posters, etc.

Mr. Ranson made an observation regarding legal fees, in the amount of \$2,996.15, which were paid to special counsel. Mr. Ranson stated that the same person who has bashed the board over minuscule things has taken this money out of the district's budget. This money could have been used for the students. Mr. Ranson indicated that he was appalled by this matter. Observation of legal fees of \$2,996.15 taken from our budget for what some may deem as unwarranted.

Members of the public are encouraged to speak during the public portion of the meeting. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.

Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

If your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

When addressing the Board of Education, please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Wait to be recognized before making your comment(s).

The audience member present was asked if they wished to make a comment and they declined.

Mrs. Ciancaglini moved, Mrs. Coulbourn seconded a motion to go into closed session:

**CLOSED SESSION**

Resolution

WHEREAS, The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

WHEREAS, This body finds it necessary to meet in closed session to discuss Personnel, Attorney-Client Privilege; and

WHEREAS, Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

NOW, THEREFORE, BE IT RESOLVED, that this meeting of the Township of Franklin Board of Education held on August 19, 2009 shall be closed to the public to permit discussion of the subject matter aforesaid;

IT IS FURTHER RESOLVED, that this session shall last for approximately thirty (30) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 7:57 p.m.

Return to session 9:32 p.m.

Mr. Szwed moved, Mr. Christian seconded a motion to adjourn.

**ADJOURNMENT**

Motion carried unanimously.

Meeting adjourned 9:33 p.m.

Respectfully submitted,

Elizabeth A. DiPietro  
School Business Administrator/Board Secretary

Typed by: jmp